Functional Skills



Functional Skills
Level 2 SLC Assessment
Topic: People and Roles
Version 2.1 2025

Level 2 Functional Skills Qualification in English:

Speaking, Listening and Communicating (SLC)

Assessment Theme: People and Roles

Scenario:

Individuals are not isolated; they are impacted and moulded by others in their surroundings, whether it's family, friends, colleagues, role models, or leaders. What attributes define an influential person? Where does influence have the most significant impact: within the workplace, in the realm of culture, or throughout history? Is admiring heroes a constructive practice, or does it lead us to overlook the contributions of the broader community or team? Do all role models get the recognition they rightfully deserve?

You will need

- a pen or a pencil
- appropriate note paper

Time allowed: 20-30 minutes (with scheduled break)

There are two tasks to be completed:

- Task 1
  - 1A – Presentation
  - 1B – Question and Answer
- Task 2 – Group Discussion

You will be given 2 hours of preparation time to prepare a presentation of 5-7 minutes.

There will be 3-5 minutes permitted in Task 1B to allow for questions and answers.

If you are completing both tasks in one session then there will be a break of 10 minutes after Task 1B.

10-15 minutes will be scheduled for Task 2 Group Discussion

Task 1A: Presentation (5-7 minutes)

Instructions

You will be assessed against:

- identify relevant information from extended explanations or presentations
- follow narratives and lines of argument
- respond effectively to detailed or extended questions and feedback
- make requests and ask detailed and pertinent questions to obtain specific information in a range of contexts
- communicate information, ideas and opinions clearly and effectively, providing further detail and development if required
- express opinions and arguments, and support them with relevant and persuasive evidence
- use language that is effective, accurate and appropriate to the context and situation
- make relevant and constructive contributions to move a discussion forward
- adapt their contributions to suit the audience, purpose and medium
- interject and redirect a discussion using appropriate language and register

Presentation topics

Select an appropriate topic with the assessor from the list.

Topic list:

- The qualities of good leadership
- The influence of celebrities in culture
- The role of local community in personal development
- Historical role models and their influence
- The unsung heroes of society

Instructions for end of task

After 5-7 minutes the presentation will be brought to a close.

The assessor will inform you of the next part of the task, in which you will be required to answer questions from the audience on your presentation.

Task 1B: Question and Answer (3-5 minutes)

Instructions

You will be assessed against:

- identify relevant information from extended explanations or presentations
- follow narratives and lines of argument
- respond effectively to detailed or extended questions and feedback
- make requests and ask detailed and pertinent questions to obtain specific information in a range of contexts
- communicate information, ideas and opinions clearly and effectively, providing further detail and development if required
- express opinions and arguments, and support them with relevant and persuasive evidence
- use language that is effective, accurate and appropriate to the context and situation
- make relevant and constructive contributions to move a discussion forward
- adapt their contributions to suit the audience, purpose and medium
- interject and redirect a discussion using appropriate language and register

Question and answer session

Once your presentation has finished, you will invite questions from the audience on the topic. You should react and respond accordingly to each question offered by the audience.

During the presentation, all audience members will provide at least one relevant question to ask in this session. Questions are only to be asked at the end of the presentation.

The assessor will bring the question and answer session to a close after a maximum of five minutes and the assessor will give a time warning if necessary.

Task 2: Discussion (10-15 minutes)

Instructions

You will be assessed against:

- identify relevant information from extended explanations or presentations
- follow narratives and lines of argument
- respond effectively to detailed or extended questions and feedback
- make requests and ask detailed and pertinent questions to obtain specific information in a range of contexts
- communicate information, ideas and opinions clearly and effectively, providing further detail and development if required
- express opinions and arguments, and support them with relevant and persuasive evidence
- use language that is effective, accurate and appropriate to the context and situation
- make relevant and constructive contributions to move a discussion forward
- adapt their contributions to suit the audience, purpose and medium
- interject and redirect a discussion using appropriate language and register

Discussion topic

Title: Discuss what features make a role model memorable and admirable. What are the most important qualities to be found in a good role model?

Aim: The group should aim to reach a consensus about the features of a good role model and explore how these features might present themselves in an environment relevant to their workplace or area of study. They must identify five features.

Instructions

Following Task 1A and Task 1B, you will be required to take part in a group discussion (identified above). During the discussion, you are required to ask relevant questions and encourage natural conversation to obtain specific, pertinent information and achieve any outlined goals.

Assessors will make limited interventions into the discussion.

www.vqa.org

Copyright © 2026 VQA. All rights reserved.
Company number 07827508.
Registered address: Crossgate House, Cross Street, Sale, England, M33 7FT.